

ORDINARY MEETING

MINUTES

THURSDAY 27TH FEBRUARY 2020

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Council Chambers, 115 Dubbo Street Warren
on Thursday 27th February 2020 commencing at 8:30 am

Present:

COUNCILLORS	MJ Quigley	Chair
	KR Irving	
	MJ Beach	
	HJ Druce	
	BD Williamson	
	KW Taylor	
	SJ Derrett	
	RJ Higgins	
	KL Walker	
	AJ Brewer	
	P Serdity	
STAFF MEMBERS	G Wilcox	General Manager
	D Arthur	Divisional Manager Finance & Administrations (DMFA)
	R Lawford	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

APOLOGIES

Nil.

CONFIRMATION OF MINUTES

MOVED Serdity/Taylor that the Minutes of the Ordinary Meeting of Council held on Thursday, 5th December 2019 be adopted as a true and correct record of that Meeting.

Carried
1.2.20

DISCLOSURES OF INTERESTS

Nil.

MAYORAL MINUTE(S)

The Mayor advised Council at the morning tea break, that Chris and Kerry Steggles on behalf of the Steggles family will be presenting and donating a portrait painting of Mr Ernie Carter BEM, a past Marthaguy and Warren Shire Councillor (1946-1978). Marthaguy Shire President (1948-1956) and inaugural Warren Shire Council President (1957-1973).

The portrait was painted by their father, Mr Ron Steggles in 1964. Mr Steggles usually submitted a landscape painting each year into the Wynne Exhibition. This is the only portrait submitted by him to the Archibald Exhibition in 1964.

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REPORTS OF COMMITTEES

Ewenmar Waste Depot Sunset Committee

(C14-3.23)

MOVED Serdity/Druce that the Minutes of Ewenmar Waste Depot Sunset Committee meeting held on Thursday, 5th December 2019 be received and noted with the following recommendations:

Item 1 Opening Times of the Ewenmar Waste Depot

1. That Council approved the opening for the Ewenmar waste Depot on:
2. Monday to Friday between 1pm and 5pm, Saturday and Sunday between 9am and 5pm, Excluding Public Holidays;
3. That the 7 day opening occur during the waste depot opening trial period up to the 31st January 2020;
4. And that the opening times are re-assessed by the Committee and a further recommendation is provided to Councils February meeting.

Item 2 Resolution Council 5th December 2019

1. That the Manager Health and Development and the Divisional Manager Engineering Services contact the waste depot contractor to negotiate a removal of the opening and closing times of the waste depot due to Councils staff undertaking this function;
2. That local residents and businesses only shall not be charged for mixed waste loads (excluding asbestos materials) that originate in Warren Shire Council area during the Waste Depot Trial Period up to 31st January 2020; and
3. That Council request households and businesses to separate waste into the relevant classes for the drop off bays to allow improved resource recovery and reduced waste depot running costs.

The Committee noted that they will review all other items of Council's resolution of 5th December 2019 at its next meeting in January.

Carried
2.2.20

Ewenmar Waste Depot Sunset Committee

(C14-3.23)

MOVED Brewer/Williamson to suspend standing orders to allow discussion of the Minutes.

Carried
3.2.20

MOVED Brewer/Williamson to reinstated standing orders.

Carried
4.2.20

MOVED Serdity/Higgins that the Minutes of Ewenmar Waste Depot Sunset Committee meeting held on Thursday, 30th January 2020 be received and noted with the following recommendations:

Item 5.1 Opening Hours for the Ewenmar Waste Facility

(G2-4.3)

That Item 5.1 is deferred until a discussion is held with the Chamber of Commerce and that the trial hours continue until reviewed by the Committee.

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REPORTS OF COMMITTEES

CONTINUED

Ewenmar Waste Depot Sunset Committee

Continued

Item 5.2 Site Assessment of the Ewenmar Waste Depot (G2-4.3)

That Council proceed with the engagement of Bob Amaral and Bob Bailey for the development of a Plan of Management for the Ewenmar Waste Depot at the estimated cost of \$10,000.

Item 5.3 Access Charge to the Ewenmar Waste Facility (G2-4.3)

That Council increase access charge to \$75.00 to large lot residential landowners to bring into line with Warren residential charges.

AMENDMENT MOVED Brewer/Taylor that:

Item 5.1 Opening Hours for the Ewenmar Waste Facility (G2-4.3)

That Item 5.1 is deferred until a discussion is held with the Chamber of Commerce and that the trial hours continue until reviewed by the Committee.

Item 5.2 Site Assessment of the Ewenmar Waste Depot (G2-4.3)

That Council proceed with the engagement of Bob Amaral and Bob Bailey for the development of a Plan of Management for the Ewenmar Waste Depot at the estimated cost of \$10,000.

Item 5.3 Access Charge to the Ewenmar Waste Facility (G2-4.3)

That the access charge be deferred until a Plan of Management is in place.

The AMENDMENT was put and was won.

The AMENDMENT became the Motion.

The MOTION was put and carried.

**Carried
5.2.20**

Airport Operations Committee

(C14-3.12)

MOVED Williamson/Taylor that the notes of the Airport Operations Committee on Tuesday, 17th December 2019 be received and noted and the following recommendation be adopted:

Item 2 Airport Priority

That the committee considered the grant as approved and identified the following priority order:

1. Avgas
2. Move wind sock
3. Survey and design gravel runway
4. Helipad construction
5. Airport terminal upgrade
6. Main runway repairs
7. lighting at 60m centres and upgrades

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REPORTS OF COMMITTEES

CONTINUED

Airport Operations Committee

Continued

8. Gravel runway drainage and gravel
9. RNAV
10. Subdivision
11. Weather Station
12. Cameras and solar lights

**Carried
6.2.20**

Council Chambers Development Sunset Committee

(C14-3.25)

MOVED Serdity/Walker that the Minutes of the Council Chambers Development Sunset Committee held on Wednesday, 18th December 2019 be received and noted and the following recommendations be adopted:

Item 4.1 Existing Council Offices External Façade

(C14-3.25)

That:

1. Council not proceed with the external elevation renovation including cladding, but allow for new ground floor windows, new awning and renovate the ramp to regrade to meet current specifications.
2. A new external design and costing be provided for external and internal renovations to the Committee for further consideration.

Carried

Item 4.2 Community Centre

(C14-3.25)

That Council proceed to build the Community Centre (Stage 2) and contract local services where possible to build or supply services and materials.

**Carried
7.2.20**

Council Chambers Development Sunset Committee

(C14-3.25)

MOVED Serdity/Walker that the Minutes of the Council Chambers Development Sunset Committee held on Wednesday, 5th February 2020 be received and noted and the following recommendation be adopted:

Item 2 Council Administration Building Façade

(C14-3.25)

That Council note that the Committee has advised the architect to prepare plans on the facade containing the colouring and larger entry as selected by the Committee.

**Carried
8.2.20**

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REPORTS OF COMMITTEES

CONTINUED

Water Conservation Committee

(C14-3.26)

MOVED Brewer/Higgins that the Minutes of the Water Conservation Committee held on Monday, 20th January 2020 be received and noted and the following recommendation be adopted:

Item 4 Review of Current Water Restrictions

MOVED Williamson/ Brewer that Council adopt the following;

That level 3 water restrictions remain the same with watering to remain from 6am to 9am ONLY, in accordance with the odds and evens system. This will remain the same until the end of summer.

Carried
9.2.20

Showground/Racecourse Committee

(C14-3.2)

MOVED Brewer/Walker to suspend standing orders to allow discussion of the Minutes.

Carried
10.2.20

MOVED Brewer/Walker to reinstated standing orders.

Carried
11.2.20

MOVED Beach/Druce that the Minutes of Showground/Racecourse Committee meeting held on Tuesday, 11th February 2020 be received and noted and the following recommendations be adopted:

Item 3 User Group 50% Reduction

(S7-2)

Moved Vicki Parker/Justin Sanderson that the Warren Jockey Club are given a 50% reduction to their annual user group fees.

Item 4 Sub- Committee Showground/Racecourse Committee Draft Minutes (C14-3.2)

4.2 February 2020

MOVED Paul Quigley/Justin Sanderson that the Minutes of the Meeting held on Tuesday 4th February 2020 be accepted as a true and correct record of that meeting.

- Paul Quigley asked that the plan for the Canteen be shared by the Polocrosse and Camp draft.

Carried
12.2.20

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REPORTS OF COMMITTEES

CONTINUED

Sporting Facilities Committee

(S21-2.1)

MOVED Irving/Druce that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 12th February 2020 be received and noted and the following recommendation be adopted:

Item 7 Reports from the Centre Manager

(S21-2)

1. That the information be received and noted;
2. A quote be obtained to install reverse cycle air conditioning in the Warren Sporting and Cultural Centre, to be considered for future projects;
3. The Centre Manager liaise with both the Junior and Senior Netball Clubs in relation to fundraising to replace the indoor court scoreboard; and
4. The ceiling mounted projector and screen for the community room and roof antenna and TV ports for the community room and downstairs carpet area pending budget items be combined into a single project with the addition of purchasing two wall mounted televisions for both the community room and downstairs carpeted area for a total of \$5,500.00 for consideration in the 2020-21 budget.

MHD-N

**Carried
13.2.20**

Manex

(C14-3.23)

MOVED Serdity/Williamson that the Minutes of the Manex Meeting held on Tuesday, 18th February 2020 be received and noted

**Carried
14.2.20**

DELEGATES REPORTS

Item 1 Warren Interagency Support Services – 21st November 2019

(C3-9)

MOVED Irving/Derrett that the information be received and noted.

**Carried
15.2.20**

Item 2 Warren Interagency Support Services – 13th February 2020

(C3-9)

MOVED Irving/Walker that the information be received and noted.

**Carried
16.2.20**

MORNING TEA

At this point in the meeting, the time being 9.50 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 11.00 am.

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA-N **MOVED** Serdity/Irving that the information be received and noted and that the item marked with an asterisk be deleted.

**Carried
17.2.20**

Item 2 Committee/Delegates Meetings (C14-2)

EA-N **MOVED** Serdity/Druce that the information be received and noted, with the adjustment to the Outback Arts AGM date to the 30th March 2020 and the General Manager advising of an upcoming Economic Development Committee meeting to be scheduled for March.

**Carried
18.2.20**

Item 3 New Council Additional Council Meeting Date (C14-2)

GM-N **MOVED** Brewer/Derrett that Council hold a general meeting for Councillors to confirm the Oath or Affirmation followed by an Extra Ordinary Meeting to elect the Mayor and Deputy Mayor on Monday 21st September 2020 at 8:30am in the Council Chambers.

**Carried
19.2.20**

Item 4 Warren Shire Council Work Force Plan and Strategy (Drought Conditions) (S12.1.1)

GM-A **MOVED** Walker/Serdity that:

- Chk Lst
1. Council adopt the Draft Amended Work Force Plan and Strategy (Drought Conditions);
 2. Council write to the Union Groups advising of the Draft Work Force Plan and Strategy (Drought Conditions) as required by the Local Government Award; and
 3. Council note that non critical positions that become vacant will not be filled until drought conditions substantially improve.

**Carried
20.2.20**

Item 5 Delivery Program Progress Report (S404(5)) (E4-38)

GM-N **MOVED** Irving/Walker that:

1. Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.
2. That Item 5.1.3 be changed to yellow and Council to consider a monthly community newsletter.

**Carried
21.2.20**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 7 Letter from Warren Museum & Gallery Association Inc. (H3-1 & D8-1)

MOVED Williamson/Brewer to suspend standing orders to allow discussion of the report.

**Carried
28.2.20**

MOVED Williamson/Brewer to reinstated standing orders.

**Carried
29.2.20**

DMFA-A
Chk Lst **MOVED** Williamson/Taylor that Council consider the request for a Memorandum of Agreement if and when the grant funding for a Museum and Gallery is successful and advise the Warren Museum & Gallery Association of Council's decision.

**Carried
30.2.20**

Item 8 December 2019 Budget Review (A1-5.38)

MOVED Irving/Serdity that amendments to the itemised budgets as listed in the December 2019 Budget Review be authorised.

**Carried
31.2.20**

Item 9 Librarian's Report on the Warren Shire Library Operations (L2-2)

MOVED Serdity/Irving that that the information be received and noted.

**Carried
32.2.20**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Additional Allocation - 2019/20 Roads to Recovery Program (W6-17)

DMFA -N **MOVED** Williamson/Derrett that:

1. Council endorse the decision made by management to commence work to upgrade the condition of the unsealed streets in Nevertire east of the Oxley Highway utilising the additional (Drought Relief) 2019/20 Roads to Recovery Program Funding of \$327,629; and
2. Council agrees to rescind Resolution 267.12.19 made at its' Ordinary monthly meeting conducted on the 5th December, 2019 which provided for the disbursement of the additional (Drought Relief) 2019/20 Roads to Recovery Program Funding of \$327,629 in the following manner, bitumen reseal of Segment 04 of the Ellengerah Road at the estimate cost of \$57,000, the bitumen reseal of Segment 02 of Tottenham Road at the estimated cost of \$81,000 and the remaining \$179,620 not be specifically allocated but be used for future rural road works.

**Carried
33.2.20**

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There being no further business the meeting closed at 12.17 pm.

**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 26TH MARCH 2020 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE No. 38.03.20

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GENERAL MANAGER

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MAYOR